



PTO Board Meeting – Minutes 09-03-08

**Attendance – Board Members present - Sara Frisk, Kathy Bonitz, Tara Ford. Lynn Roscoe was absent.
PTO Teacher Committee Members – Lisa Grice, Jayd Almquist, Nancy McLean, Kay Twiss, Jennifer Plummer**

Meeting called to order 7PM

- 1) Back to School Night – Overall, Back to School Night was a success. Pending weather, move PTO tables to back courtyard to help alleviate the overcrowding that occurred by the cafeteria entrance.
- 2) PTO Shed and Storage – the shed has been organized and Val said that the PTO can have some space in the old janitorial office for storing paper and binders. Sara will purchase a shelving unit for the paper.
- 3) Treasurer Report – the treasurer report is broken down to 3 spreadsheets. The first will show the current month's activity, the second shows total activity for the checking account and the third shows total activity for cash on hand. As of 09-02-08, the overall balance is \$8,216.04. Future purchases include:
 - a) Shelving for the storage room
 - b) Web hosting pmt for Bjorn Productions
 - c) Spaghetti, bread, candy, soda, water, plates, napkins, utensils, etc.
 - d) Trick or Treat Street supplies
- 4) Goals for the PTO
 - a) Get more parents to attend PTO meetings - Sara is going to hand out PTO cards the day/week of meetings and personally invite parents to come. Students will receive a PAW print each time their parent(s) attends a meeting. Students name will be entered for a year end drawing each time their parent(s) attends a meeting.
 - b) Make a profit of \$25k-\$30k on the fundraiser. Due date is 09-09-08. PTO board members will count funds Saturday, 09-13-08 at Kathy's house.
 - c) Continue to sell PTO merchandise at all events and meetings.
 - d) Fulfill Teacher Requests
 - e) Supplement Tutoring Program if needed – currently the district will fund a tutoring program that should go through May. The program allows 1 hour per day, 4 times a week.
 - f) Enrichment programs – are there teachers interested in doing after school enrichment programs – drama, science etc. Students would pay a nominal fee for supplies and PTO would supplement.
 - g) Mr. Jennings will continue with intramurals and still has funds from last school year for a few programs this fall. Intramurals were a huge hit with the students.
 - h) Feature a "Parent of the Month" in the monthly newsletter. Have teachers nominate parents who go over and above for their class/school. Ask the parent if they would like to be spotlighted and have them fill out a brief questionnaire and then write about the parent in the newsletter.
- 5) PTO Teacher Committee – what are the objectives of this committee?
 - a) Encourage parents to attend meetings and help when they can. When parents help the PTO, they are actually helping the teachers.
 - b) Communicate information back to the staff.
 - c) Attend board meetings and/or general meetings. Have the staff split between board meetings and general meetings. Having teachers at the general meetings encourages parents to attend.
- 6) PTO General Meeting – first meeting, Wednesday, September 10, 2008 7PM. Val to hold Parent Forum at 6:15PM.
 - a) Get the general members excited about the school year and events planned.
 - b) Give PAW prints to students whose parent(s) attend.
 - c) Enter students names for a year end drawing.

- d) Cookie Dough/Discount Card Fundraiser. Delivery scheduled for 10/02/08. Limo Lunch/Thunderbash scheduled for 10/10/08. Need volunteers to help on delivery date.
 - e) Events and volunteer sign up sheets for:
 - i) Trick or Treat Street/Haunted Hallways - Friday, October 24th 6:30-8:30PM. First meeting to be held Wednesday, September 17th, 7PM at Sara's house. Need many volunteers if the Haunted Hallways will happen.
 - ii) Holiday Bazaar - Friday, December 5th 6:30-8:30PM. Homemade craft bazaar. Craft table registration is \$25.00. Will have a Santa Shop, possible photos with Santa, cookies and hot chocolate.
 - iii) Winter Ball/Snowflake Ball - Friday, February 5th, 6:30-8:30PM.
 - iv) Spring Fling - Saturday, April 25th.
 - f) Other committees:
 - i) Spirit Nights - Chick fil A, Cold Stone, Applebees
 - ii) Bulletin Board - Sara will ask Kelly Wadsworth if she is still interested
 - iii) Hospitality - Teacher Appreciation Week
 - iv) Grant Committee - chaired by Tara.
 - v) School Enhancement - Jen Qualteri
 - vi) Box Tops/Soup Label - Judy Westphal
 - vii) Outreach Committee - what can we do to help our community?
 - viii) Recycling Committee
 - g) Continue with Adopting Eddy from the Wild Animal Sanctuary.
 - h) Student Presentations - Each grade level will have students doing a presentation on what their grade is all about starting with 5th grade in October with other grades as listed:
 - (1) 4th grade - November
 - (2) 2nd grade - December
 - (3) Special Ed, Music, Art - January
 - (4) 1st Grade - February
 - (5) Kindergarten - March
 - (6) 3rd Grade - April
- 7) Kohl's Volunteers - if we get 5 Kohl's employees to volunteer for an event, Kohl's will donate \$500 for that event.

Meeting adjourned 8PM

TOGETHER WE CAN MAKE A DIFFERENCE

www.pennockpto.com

Kathy Bonitz
Pennock PTO Secretary